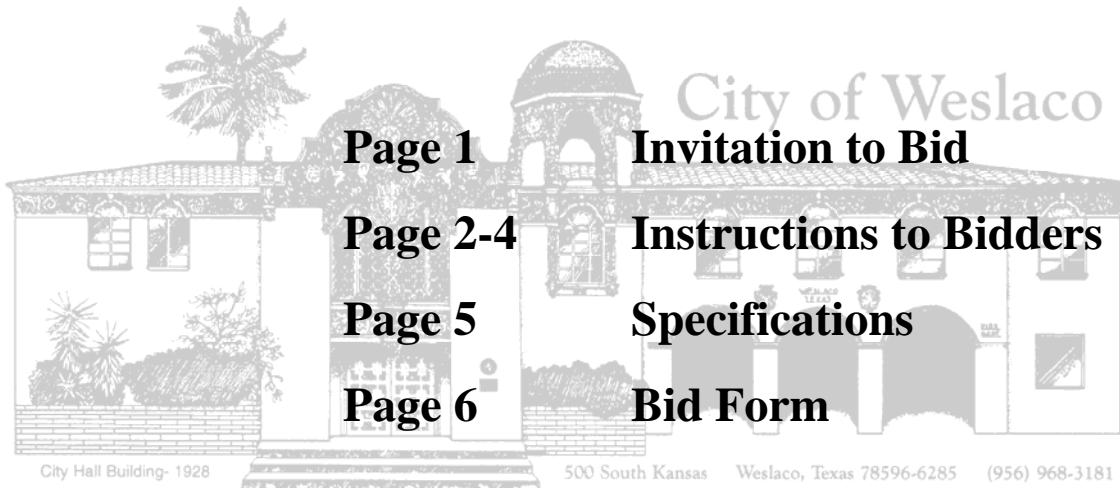


## Table of Contents



<b>Page 1</b>	<b>Invitation to Bid</b>
<b>Page 2-4</b>	<b>Instructions to Bidders</b>
<b>Page 5</b>	<b>Specifications</b>
<b>Page 6</b>	<b>Bid Form</b>

City Hall Building- 1928      500 South Kansas      Weslaco, Texas 78596-6285      (956) 968-3181

## CITY OF WESLACO

### Invitation to Bid

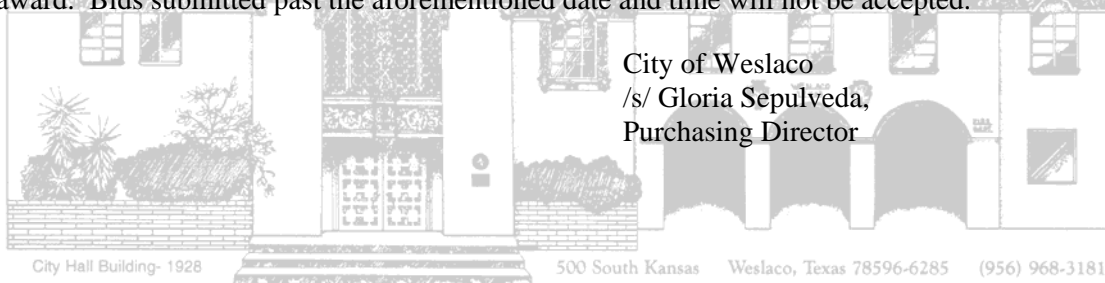
The City of Weslaco hereby requests sealed bids for the following:

#### **Purchase/Installation of Twenty (20) Portable & Four (4) Mobile Radios**

Sealed bids addressed to Gloria Sepulveda, Purchasing Director, will be accepted at the Weslaco City Hall Purchasing Department, 255 S. Kansas, Weslaco, Texas 78596, until **3:00 p.m.** on **August 29, 2006**, at which time they will be opened and read aloud. Please mark envelope, **"Sealed Bid-Portable & Mobile Radios, Bid No. 2005-06-34."**

Potential Bidders/Respondents are advised that the bidding documents can be downloaded from the City of Weslaco web page address: [www.weslacotx.gov](http://www.weslacotx.gov), and may also be secured at the Weslaco City Hall Purchasing Department, 255 S. Kansas, Weslaco, Texas 78596, or by calling 956/447-2240. Be advised that if your company is contemplating on bidding this project you must contact the Purchasing Department, so that any changes/additions via addendum form can be forwarded to your company. (Please include your company name, address, telephone and fax as well as contact person).

The City of Weslaco reserves the right to accept or reject any or all bids and to accept the bid to be the best and most advantageous to the City and to hold bids for a period of forty-five (45) days without taking action, for the purpose of reviewing the bids and investigation of bidders' qualifications prior to bid award. Bids submitted past the aforementioned date and time will not be accepted.



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# City of Weslaco

## Purchase/Installation of Twenty (20) Motorola HT1250 Portable & Four (4) Motorola CDM1250 Mobile Radios

### Instructions to Bidders

Sealed Bids will be accepted at the office of Gloria Sepulveda, Director of Purchasing, 255 S. Kansas, Weslaco, Texas 78596, until 3:00 p.m. on August 29, 2005 for the furnishing of all necessary materials, machinery, equipment, labor superintendent and all other services required for this equipment to be installed in accordance with specifications.

1. Bids shall be submitted in sealed envelopes upon the blank form attached hereto. Each form must be completely filled out. Bids must be filed with the City of Weslaco no later than 3:00 p.m. on August 29, 2005. No late Bids will be accepted. They will be returned to bidder unopened (if properly identified). Failure to meet request for bid(s) requirements may be grounds for disqualification.
2. Bids MUST give full firm name and address of bidder, and be manually signed. Failure to do so will disqualify your bid. Person signing the bid must show title or AUTHORITY TO BIND HIS/HER FIRM IN A CONTRACT. Firm name and authorized signature must appear on each page that calls for this information.
3. Bids CANNOT be altered or amended after opening time. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. No Bid may be withdrawn after opening time without acceptable reason in writing and only after approval by the City of Weslaco.
4. STATE SALES TAX MUST NOT BE INCLUDED IN YOUR BID. A tax exempt form will be provided upon request.
5. Number of days required to complete the entire installation and delivery after receiving order must be stated in your Bid. Failure to so state will obligate bidder to complete the entire project within ten (10) days.
6. When delay can be foreseen, vendor shall give prior notice to the City of Weslaco. Vendor must keep the City of Weslaco informed at all times of status and/or the progress of the entire project.
7. Acceptable reasons for delayed delivery/installation are as follows: Acts of God, (floods, tornadoes, hurricanes, etc.) acts of government, (fire, strikes, and war). Actions beyond the control of the successful vendor.
8. Quote F.O.B. Weslaco, TX. If not quoting, show guaranteed exact cost to deliver and install. Bid in units of quantity specified – extend and show total. In the event of discrepancies in extensions(s), unit prices(s) will govern. Bids subject to unlimited price increase will not be considered.

Instructions to Bidders continued (Radios)

9. The City may hold bids for a period of forty-five (45) days after reading of same without taking action. Bidders shall hold their bids for the same period of time.
10. The City of Weslaco reserves the right to reject any or all bids, to waive any or all formalities or technicalities, and to make such awards of contract as may be deemed to be the best and most advantageous to the City of Weslaco.



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11. The vendor agrees to indemnify and save harmless the City, the Purchasing Director, and his/her assistants from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and he/she shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request of the Purchasing Director, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.
12. Bidder shall carefully examine the Bid forms, requirements / specifications, and instructions to bidders. Should the bidder find discrepancies in, or omissions from bid forms, he/she should at once notify the Purchasing Director, 255 S. Kansas, and obtain clarification by addendum prior to submitting any Bids.
13. The City of Weslaco will execute payment by mail within thirty (30) days in strict accordance with the State of Texas Pay Law after the entire project has been completed, installed, and fully functional and found to meet City of Weslaco specifications. No other method of payment will be considered.

14. **Conditions of Work:**

Each bidder must inform himself fully of the conditions relating to the installation of the equipment and the employment of labor thereon. Failure to do so will not relieve a successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions of his agreement.

15. **Addenda and Interpretations:**

No interpretations of the meaning of the specifications or other Pre-Bid documents will be made orally to any respondent. Every request for such interpretation should be in writing addressed to the City of Weslaco Purchasing Department, 255 S. Kansas, Weslaco, Texas 78596 and given consideration must be received at least five (5) days prior to the date fixed for the opening of Bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda for specifications which, if issued, will be mailed/faxed (at the respective address furnished for such purposes), not later than three (3) days prior to the date fixed for the opening of Bids. Failure of any respondent to receive any such addenda or interpretation shall not relieve such respondent from any obligation under his Bid as submitted. All addenda so issued shall become part of the agreement documents.

Instructions to Bidders continued (Radios)

16. **Obligation of Bidder:**

At the time of opening Bids, each bidder will be presumed to have inspected the vehicle requiring installation and to have read and to be thoroughly familiar with the specifications and documents (including all addenda). The failure or omission of any respondent to examine any form, instrument or document shall in no way relieve any respondent from any obligation in respect to his Bid

17. **Notification Prior to Delivery/Installation:**

The successful bidder shall notify the City of Weslaco Police Department, Lt. Walensky at (956) 968-8591, twenty-four (24) hours prior to any activity in order to coordinate with department staff.

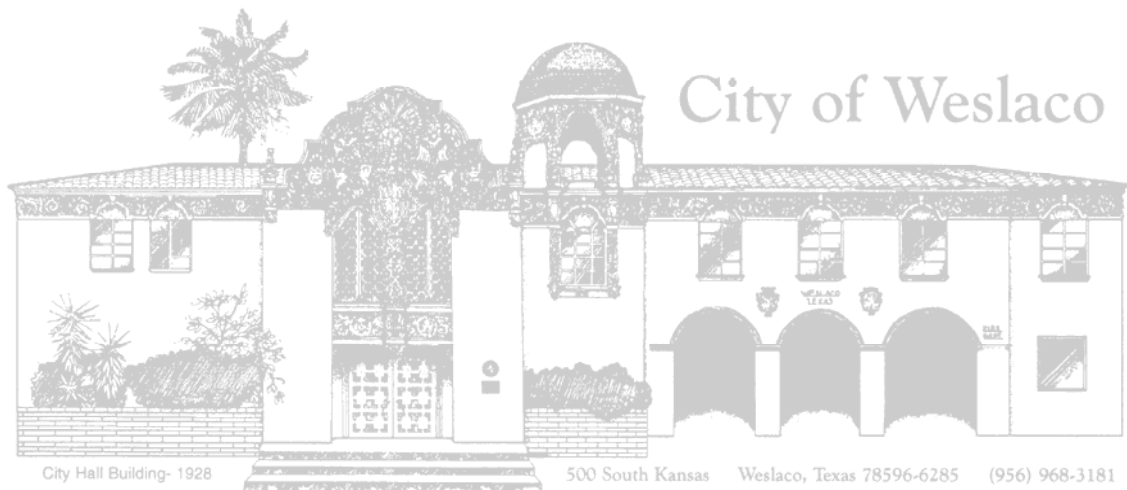


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18. **Warranty**

A minimum of two years warranty against material and workmanship will be required, but will preference long-term warranties, of all materials, parts, labor and workmanship. Bids providing the longest period of guaranteed reliability shall be favored respectfully.

The vendor shall within 24 hours of notifications by the City, correct or arrange any deficiency, (including modifications or additions as necessary) or any nonconforming or defective product. The vendor's warranties shall commence with acceptance of/or payment for the work in full.



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# City of Weslaco

## Purchase/Installation of Twenty (20) Motorola HT1250 Portable & Four (4) Motorola CDM1250 Mobile Radios

### Specifications

The City of Weslaco is soliciting sealed bids for Portable and Mobile Radios. The mobile radios shall require installation on several vehicles as required. Bidders are urged to visit and familiarize themselves as to the requirements and conditions of the vehicles in order to have a successful installation process.

COMPLY

1. (20) Motorola HT1250, 5 watt, 128 Channels VHF Handheld, Dual Priority Scan, MDC1200 Signaling, Upgrade Standard Battery to Impress NIMH 1900 MAH Battery & Impress "SMART" Charger, Limited Keypad

\_\_\_\_\_  
YES/NO

2. (20) Motorola Remote Speaker Microphones for all HT1250 Handheld

\_\_\_\_\_  
YES/NO

3. (4) Motorola CDM1250 VHF Mobile Radios, 45 Watts, 64 Channels, Dual Priority Scan

\_\_\_\_\_  
YES/NO

4. All CDM1250 Mobile Radios shall require 1/4 Wave VHF Antenna

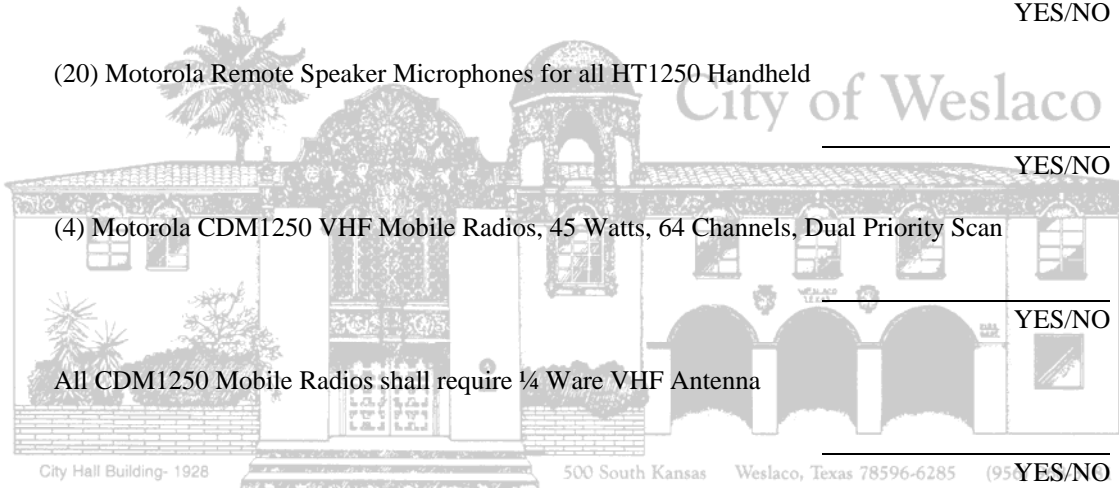
\_\_\_\_\_  
YES/NO

5. All CDM1250 Mobile Radios shall require installation in different vehicles

\_\_\_\_\_  
YES/NO

6. Purchase price shall include all frequency programming. The city shall provide frequency list.

\_\_\_\_\_  
YES/NO



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## City of Weslaco

### Purchase/Installation of Twenty (20) Motorola HT1250 Portable & Four (4) Motorola CDM1250 Mobile Radios

### Bid Form

The \_\_\_\_\_ (Bidder), having read the instructions and specifications, proposes to furnish and install the equipment/system for the full and firm price indicated below, in full compliance with specifications.

The undersigned affirms that they are duly authorized to execute this agreement, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid.

Price to include freight, packaging, delivery and installation.

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
20	Motorola HT1250 Portable Radios	_____	_____
20	Motorola Remote Speaker Microphone	_____	_____
4	Motorola CDM1250 Mobile Radios	_____	_____
4	Motorola CDM1250 Antennas	_____	_____
		<b>Entire Project Total</b>	<b>\$ _____</b>
		(To include installation where required)	

Warranty: \_\_\_\_\_

Delivery Date: \_\_\_\_\_

The Bid must be signed by an authorized representative to become valid.

Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Bidder (Print Name): \_\_\_\_\_

Title: \_\_\_\_\_



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